

# Public Document Pack



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## **APPOINTMENTS PANEL**

**Date:** Wednesday 17 October 2012

**Time:** 9.30 am

**Venue:** COUNCIL HOUSE, PLYMOUTH (next to the Civic Centre)

**Members:**

Councillors Mrs Bowyer, Evans, Sam Leaves, Monahan, Penberthy, Peter Smith and Williams.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

**Bob Coomber**

Interim Chief Executive

# **APPOINTMENTS PANEL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint a Chair and Vice-Chair for this meeting.

#### **2. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on the Agenda.

#### **4. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **5. MINUTES**

**(Pages 1 - 2)**

The panel will be asked to confirm the minutes of the meetings held on 10 July 2012.

#### **6. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

## **AGENDA**

### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**7. APPOINTMENT OF ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE (TO FOLLOW)**

Members will be asked to appoint Assistant Director for Children's Social Care.

**8. APPOINTMENT OF ASSISTANT DIRECTOR FOR EDUCATION, LEARNING AND FAMILY SUPPORT (TO FOLLOW)**

Members will be asked to appoint an Assistant Director for Education, Learning and Family Support.

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**Appointments Panel****Tuesday 10 July 2012****PRESENT:**

Councillor , in the Chair.

Councillor, Vice Chair.

Councillors Bowyer, Evans, Fry, Lowry, Mrs Pengelly, Peter Smith and Williams.

Also in attendance: Mark Grimley (Assistant Director for HR and Organisational Development) and Martin Tucker (External Advisor, Gatenby Sanderson)

The meeting started at 9.30 am and finished at 5.00 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

**1. APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that Councillor Evans is appointed Chair and Councillor Smith is appointed vice-chair for this particular meeting.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest made by members in accordance with the code of conduct.

**3. CHAIR'S URGENT BUSINESS**

There were no items of chair's urgent business.

**4. MINUTES**

Agreed that the minutes of the meetings held on 29 March 2012 are confirmed as a correct record.

**5. EXEMPT BUSINESS**

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**6. APPOINTMENT OF THE CHIEF EXECUTIVE (EI)**

Agreed to recommend that City Council -

- (1) appoints Tracey Lee as Chief Executive of Plymouth City Council;
- (2) designates Tracey Lee as Head of Paid Service upon her employment with the Council.

